

# Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)



Organisational unit	1700	Project title	Climate-Sensitive Innovations in Land Management (CLM)	Date	05.02.2023
Officer responsible for the commission	Markus Koerner			PN	PN 19.2311.9-001.00
Assessor	Anna Amft			Contract no.	Contract No.

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
<b>1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)</b>													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education	3												
- Professional experience	17												
1.1.2 Experience in the region/knowledge of the country													
1.1.3 Language skills													
English, Amharic, Oromifa, Afar etc.	5												
<b>Subtotal for 1.1</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
1.2 Expert 2:													
1.2.1 General qualifications													
- Education	5												
- Professional experience	15												
1.2.2 Experience in the region/knowledge of the country													
1.2.3 Language skills													
English, Amharic, Oromifa, Afar etc.	5												
<b>Subtotal for 1.2</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total for section 1</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)</b>													
2.1 Interpretation of ToR	15												
2.2 Explanation of Methodology	8												
2.3 Workplan / Milestone-Activity Plan	10												
2.4 CVs	5												
2.5 Proven experience of work with GIZ	12												
<b>Total for section 2</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Technical assessment</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Technical assessment in %			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
<b>3. Total for financial assessment</b>													
<b>Overall assessment in %</b>													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
<b>Specific advantages/risks (see supplementary sheet)</b>													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU